

Application form for garden waste collection service

Direct Debit - 1 years service for £40 per bin

Please state the number of bins required ____

Name _____

Address _____

_____ Postcode _____

Daytime Telephone Number _____

Email address _____

Please return the completed application form and signed Direct Debit form to our FREEPOST address (no stamp required):

Green Waste Collection Service
Wychavon District Council
FREEPOST SWC4703
Civic Centre, Queen Elizabeth Drive
PERSHORE
WR10 1ZD

Please do not send the form directly to your bank or building society

Direct Debit

The advantages

If you have a bank or building society account, this is an easy way for you to pay and there is no charge for this service.

There is no need to:

- write cheques
- buy stamps or envelopes
- wait in queues

What to do

To pay by Direct Debit just complete the instruction and send it (or hand it) to the Council. The instruction is simple to complete needing only:

- Certain information about your bank account (which you will find on any of your cheques)
- Your signature and the date

The safeguards

You are fully protected against error and in the unlikely event of a mistake being made, your bank or building society guarantees a full refund. You will be notified of amounts due at least 10 working days in advance of payment so that you can check the details.

Payment will be collected on or shortly after your notified date. In the unlikely event this date has to be changed you will be informed well in advance.

You may cancel your instruction at any time by notifying your bank or building society and advising the Council.

And finally

The most convenient way to pay for your garden waste service is by direct debit. We hope you will agree to this method which will make payment easier for you and at the same time help the Council keep down costs.

For office use only:

Case Ref: _____ Customer Ref: _____



Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in this form using a ball point pen and send it to:

Green Waste Collection Service
Wychavon District Council
FREEPOST SWC4703
Civic Centre
Queen Elizabeth Drive
PERSHORE
WR10 1ZD

Service User Number

9	3	0	1	5	7
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Name(s) of Account Holder(s)

Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

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Reference

W	D	C	-	G	A	R	D	E	N		W	A	S	T	E	
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FOR WYCHAVON DISTRICT COUNCIL OFFICIAL USE ONLY
This is not part of the instruction to your
Bank or Building Society

An annual payment will be taken during the month of your Garden Waste service renewal on or after the 1st of the month

Instruction to your Bank or Building Society

Please pay Wychavon District Council Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I/We understand that this Instruction may remain with Wychavon District Council and, if so details will be passed electronically to my/our Bank/Building Society.

Signature(s)

Date

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there any changes to the amount, date or frequency of your Direct Debit Wychavon District Council will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Wychavon District Council to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Wychavon District Council or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Wychavon District Council asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.