



Meeting notes: 22 September 2009, 10.30am

Training Room, Wychavon District Council, Pershore

Present: Cllr Bob Banks (Worcestershire CC), Chris Brooks (Wychavon DC), Deborah Dale (Worcestershire CC), Cllr Pam Davey (Droitwich Area LSP), Andy Ford (Wychavon DC), John Grantham (Pershore MTP/LSP), Dave Hemming (Wychavon DC), Dave Holland (Hereford & Worcester Fire & Rescue), Clare Holloway (Rooftop Housing), Sean Kent (West Mercia Police), Carol Pratt (Wychavon Community Action Partnership), Cherrie Mansfield (Wychavon DC), Phil Merrick (Wychavon District Council – meeting Chair), David Noyes (Evesham MTP/LSP), Gerry O’Donnell (Evesham MTP/LSP)

Apologies: Michael Amies (Pershore MTP/LSP), Brian Browne (Worcestershire CALC), Maggie Bryan (Worcestershire CC), Lodee Dudley (NHS Worcestershire), Helen Gray (Wychavon Community Action Partnership), Ian Hughes (Rooftop Housing), Mark Jackson (St Richard’s Hospice), Richard Quallington (Community First), Phil Russell (Hereford & Worcester Fire & Rescue), Angela Smith (Worcestershire Federation of Small Businesses), Cllr Audrey Steel (Chairman)

| Agenda item & key points/decisions | Actions agreed |
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| <p>1. Welcome & introductions</p> <p>Phil Merrick welcomed everyone and explained he was chairing the meeting as neither the Chair or Vice-Chair were able to attend. A number of substitutes were present.</p> | |
| <p>2. Notes of the last meeting & matters arising – 16 July 2009</p> <p>The Place Survey results are now available by LSP area. A ward level breakdown is also available for some of the results, but should be treated with caution because of the small numbers of respondents involved. These are useful sources of evidence to assist the three local partnerships plus other organisations with priority setting, action planning and preparing of funding bids.</p> <p>Concerns were expressed about over-consulting residents and the need to join up some of the existing mechanisms such as surveys, PACTs and community forums.</p> <p>Phil offered the parks as a location for Rooftop’s Tai Chi classes.</p> | <p>Cherrie to present Place Survey results by LSP area and share ward breakdowns at the next meeting</p> |
| Presentations & strategic issues | |
| <p>3. Welcome to Worcestershire website</p> <p>Chris explained the background to the Welcome to the Worcestershire website, which was one of the Emerging Communities Task Group’s initial projects. He gave us a demonstration of the website. It is designed for those who have recently moved to the county from outside the UK or are thinking of making it their home. The site contains information in Polish,</p> | <p>Chris to look at including information about volunteering on the website</p> |

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| <p>Portuguese and Russian on a range of issues including living and working in the UK, health, travel, housing, education and UK law. Worcestershire and Herefordshire have recently been successful in a joint bid to the Migration Impacts Fund for a two-year project to increase access to services for migrant workers. This is funded through the registration fees paid by migrant workers.</p> | |
| <p>4. LAA areas of highest need project proposal</p> <p>Cherrie gave an update on progress with developing our Areas of Highest Need project. The latest version of the project proposal and a progress report were circulated with the meeting agenda.</p> <p>The first half of the LAA reward grant will not now be received by the County Council until March 2010, delaying the start of the projects, but allowing more time to work up proposals and plan the project. Cherrie drew attention to the charts produced by Worcestershire County Council's Research and Intelligence Team mapping our areas of highest need against the indices of multiple deprivation. It will be useful to revisit these at the end of the project to demonstrate impacts. It was felt similar charts for other parts of the district would be useful.</p> <p>The final proposals will go the Worcestershire Partnership Management Group meeting in early December and then onto the next Worcestershire Partnership Board meeting for endorsement.</p> <p>Agreed that the following people will represent Wychavon Strategic Partnership at the 12 October workshop:</p> <p>Cllr Audrey Steel – Wychavon LSP Chairman Cherrie Mansfield – Wychavon DC Claire Holloway – Rooftop Housing (involved in skills and fuel poverty strands) Chris Brooks – Wychavon DC (involved in skills strand) David Manning – Wychavon DC Gerry O'Donnell – Evesham MTP</p> <p>Plus a representative of Beacon employment if space.</p> | <p>Cherrie to ask the Research & Intelligence unit about providing charts for other parts of the district</p> <p>Cherrie to request Rooftop's involvement in the data sharing group</p> |
| Operational issues | |
| <p>5. Review of LSP terms of reference</p> <p>Phil invited feedback on the terms of reference, which are now two years old and due for an update. John asked for clarification about the CALC representatives on the three area partnerships.</p> <p>Agreed that the CALC reps on the three local partnerships must be rural Parish Councillors as the Town Councils already have a designated place.</p> <p>Agreed to relook at definitions of voluntary and community sector membership of the partnerships.</p> | <p>All to e-mail Cherrie with feedback by 22 October</p> <p>LSP to sign off revised terms of reference at its next meeting & recommend to Wychavon's Executive Board</p> |

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| Information items | |
| <p>6. Update on South Worcestershire Joint Core Strategy</p> <p>Andy reminded us of the background to the South Worcestershire Joint Core Strategy and the close links with the LSP's aims and objectives.</p> <p>Due to a number of technical reasons the district councillors who are overseeing the SWJCS process are recommending that the timetable for its production is adjusted. This will allow more time to gather further evidence (e.g. delivery of key infrastructure, flood risk and alleviation) and also to take into account the Inspector's report on the draft West Midlands Regional Spatial Strategy, which will have important implications for the level of growth likely in South Worcestershire.</p> <p>If agreed, this is likely to result in a nine-month extension to the timetable. Therefore the final draft version of the Joint Core Strategy will be submitted to the Secretary of State around October 2010 as opposed to April 2010, with the public inquiry May 2011 and adoption in November 2011. Andy outlined the implications of this.</p> <p>Public consultation on the accompanying 'Allocations and General Policies Plan' begins in October through to the spring of 2010. This will start the process of looking at potential sites for smaller housing developments, together with necessary infrastructure such as schools and medical facilities. This is an information gathering exercise, seeking views on potential housing sites in the towns and some villages. A number of events are planned.</p> | <p>Andy to write to LSP Chairmen with details of the consultation events</p> |
| <p>7. Update on Evesham Community Hospital</p> <p>Lodee was unable to be at the meeting but had sent a press release and booklet about the future of healthcare services in Evesham, which were circulated.</p> | <p>NHS Worcestershire to provide an update at the next meeting</p> |
| <p>8. Health Improvement Fund: round 3</p> <p>The third round of the fund opens for application on 30 November. Applications around alcohol support services, teenage pregnancy and work with adults and older people will be particularly encouraged in round 3. There is a workshop on 30 November for anyone interested in applying to the fund.</p> <p>It is hoped that Paul Madill's replacement, Rachel Cockayne, will help support the development of any LSP bids.</p> <p>Agreed it would be useful to co-ordinate potential bids through the Wychavon Strategic Partnership.</p> | <p>LSPs and other partners to bring ideas for bids to the next meeting</p> |

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| <p>9. Round the table updates</p> <p>Droitwich Area Partnership: Salt Day was a success with the town full of people. Thanks to Janet Yates, Chris Brooks, Deborah Dale and others for all their hard work. Wychavon Festival Brass returned to Droitwich. Work on the canal is progressing towards completion.</p> <p>Evesham Market Town Partnership: The summer festivals in Evesham went well and attracted a lot of visitors. The river study is complete. David showed us the partnership's regional Market Towns Award for 'A Healthy Future Evesham'. It was David's last meeting. Gerry O'Donnell is the new Chair of Evesham Market Town Partnership. Phil thanked David on behalf of Wychavon District Council for all his hard work since the partnership was set up eight years ago.</p> <p>Pershore Market Town Partnership: The Pershore Plum Festival was a big success, with the bank holiday Plum Fayre attracting around 12,000 people. 44 retail traders opened compared to 28 the previous year. The Pershore Wetland project has picked up two awards. There is still no movement on the project to develop the burgage plots. John expressed the partnership's thanks to Hilary Philpott.</p> <p>Worcestershire Partnership: the latest issue of the Partnership Matters newsletter was circulated at the meeting and the notes of the recent Community Strategy Task Group were circulated with the agenda.</p> <p>South Worcestershire Community Safety Partnership: the Youth Zone continues to be popular with 250 young people using it every week. The youth bus will be visiting 20 villages over the next couple of months. Dave is awaiting the outcome of a £30K bid to the Criminal Justice Board. Hate crime and bullying awareness theatre-style sessions take place in High Schools in October.</p> <p>Fire Service: held a successful combined emergency services day in Evesham.</p> <p>West Mercia Police: continue to expand use of the mobile police station across the district, especially in rural areas.</p> <p>Wychavon Community Action Partnership: Droitwich Spa Council for Voluntary Services is rolling out a new £450K lottery-funded Basis programme across rural parts of Worcestershire. The programme will support isolated voluntary and community groups, help with Parish Plan engagement and feedback to LSPs.</p> <p>Wychavon DC: copies of the council's Annual Report were distributed. This includes a summary of the LSPs' achievements on pages 29 – 31.</p> <p>Round four of the Worcestershire VCS grants scheme was launched on 14 September. There are small amounts of funding for arts and diversity projects and larger amounts for supporting activities for older people.</p> | <p>Audrey to write a thank you letter to David</p> |

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| <p>10. Dates & items for next meetings</p> <ul style="list-style-type: none"> ▪ Tuesday, 10 November – in the Training Room <p>Agenda items to include:</p> <ul style="list-style-type: none"> ▪ Children’s Centres presentation – to be confirmed ▪ Place Survey results by LSP area presentation ▪ LAA Areas of Highest Need project update ▪ Leader project – rural funding opportunities ▪ Evesham Community Hospital update ▪ LSP Terms of Reference sign off ▪ Health Improvement Fund bid ideas <p>Meetings start at 10.30am with refreshments and networking from 10am.</p> | <p>All to e-mail other agenda items to Cherrie</p> | |
| <p>Distribution list:</p> <p>Michael Amies: Pershore MTP Cllr Bob Banks: Worcs CC Chris Brooks: Wychavon DC Brian Browne: Worcs CALC Maggie Bryan: Worcs CC Phil Russell: H & W Fire & Rescue Service Fred Davies: Wychavon DC Cllr Pam Davey: Droitwich Area Partnership Lodee Dudley: Worcs PCT Andy Ford: Wychavon DC Helen Gray: Wychavon Community Action Partnership</p> | <p>Dave Hemming: Wychavon DC Dave Holland: H & W Fire & Rescue Service Ian Hughes: Rooftop Mark Jackson: St Richard’s Hospice Sean Kent: West Mercia Police Gerry O’Donnell: Evesham MTP Richard Quallington: Community First Frances Robert/Phil Reed: LSC Elaine Salter: Wychavon DC Angela Smith: Worcestershire Federation of Small Businesses Cllr Audrey Steel: Wychavon DC</p> | <p>For information:</p> <p>Fiona Narburgh: Wychavon DC Leigh Marchant: Worcestershire Partnership Jennifer Springer: Worcestershire Partnership Richard Davis: GOWM Wychavon DC Info. Pack Website @ www.wychavon.gov.uk/communityplanning</p> |