

What can I say?

Comments must be on planning issues. These can include: highway safety; traffic; noise; amenity; privacy; pollution; historic buildings; conservation: wildlife; environmental effects; disabled access; Local Plan Policies and proposals; the County Structure Plan, the West Midlands Regional Spatial Strategy and Government Guidance.

Issues which cannot be taken into account include: the developers' motives or morals; loss of views over other peoples' land; property values; private rights; covenants; and boundary disputes.

Please don't:

- Make statements of a personal or slanderous nature
- Be abusive
- Interrupt other speakers, or the Committee during their debate

Please note:

Additional material such as photographs or plans cannot be handed out at the meeting. This must be supplied to the officers at least 2 days before the meeting and preferably with your written comments. Display of such material will be at the discretion of the Chairman. Please note that any material used may be copied by officers and placed on the public file

FURTHER INFORMATION

For further information and advice please contact us. You may contact us in the following ways:-

- By visiting the Civic Centre in Pershore and speaking to one of our Customer Service Advisors
- By visiting one of our other Community Contact Centres at Droitwich or Evesham
- By telephoning us on:
01386 565565
- By faxing us on:
01386 561092
- By writing to us at:-
**Wychavon District Council
Housing & Planning Services
Civic Centre,
Queen Elizabeth Drive
Pershore, Worcs.
WR10 1PT**
- By contacting your Local Councillor.
- By e-mailing us at:
planning@wychavon.gov.uk
- By visiting our Web Site at:
www.wychavon.gov.uk

PLANNING ADVISORY LEAFLET

A Guide for Participants Public Speaking at Planning Committee



INTRODUCTION

The Council is committed to public involvement in the planning process. Members of the public have an opportunity to put their views on a planning proposal direct to the Planning Committee when planning applications are being considered.

The purpose of the scheme is to give you an opportunity to make your views known in person to the Committee. Letters of support or objection will also continue to be taken into account.

Can I speak on all planning applications?

Only on those items which are due to be determined by the Planning Committee. The Committee generally deals with major, complex and the more controversial applications only. The vast majority of the remainder are determined by officers under 'delegated powers'. Details of the Council's Scheme of Delegation are available from the Civic Centre in Pershore.

When and where does the Planning Committee meet?

The meetings are held in the Council Chamber in the Civic Centre at Pershore. The Committee meets on a Thursday. The meetings start at 2pm. The agenda is divided into timebands to avoid lengthy waiting periods for speakers.

Who can speak at the meeting?

Applicants, agents, supporters and objectors can speak, together with a representative of Parish and Town Councils.

When will I find out the date of the meeting?

All those with a right to speak will be informed of a meeting date a few days in advance. You are advised to contact the Case Officer for a likely Committee date. Anyone making a late representation may forego the opportunity to speak.

How do I arrange to speak at the meeting?

- Those wishing to speak must contact the Committee Services section by telephone, fax or email by no later than 12 noon on the Tuesday before the Thursday of the Committee meeting. Notice must be given to:

Members Support Team
Tel 01386 565201/565420
Fax: 01386 561091
Email:
public.speaking@wychavon.gov.uk

- Where more than one person wishes to speak, either in favour of or against a proposal, you are advised to nominate a spokesperson. A maximum of 3 minutes is available for supporters, and 3 minutes for objectors, whether there is one or a number of speakers
- A list of those wishing to speak will be available on the website the day before the meeting and will be posted up in the Council Chamber 30 minutes before the start of the meeting.

A copy of the Committee Agenda will be available in advance on the Council's website (under Council, elections & meetings / Committees / Planning committee / Browse meetings & agendas for this committee). It will also be available at the meeting. You can request a full hard copy by contacting Karen Peters on 01386 565201 or Mandy Ladds on 01386 565420.

What is the procedure for speaking?

The Chairman will announce the application and the Planning Officer will update the written report if necessary. Then the following groups of speakers will be invited to address the Committee, in the following order:

- Objector(s)
- Applicants or the agent/supporter

The Chairman and/or Local Ward Member(s) may ask speakers questions to clarify any issues. If the decision is deferred you may have a further chance to speak.

A maximum of 3 minutes is available for each group of speakers. The time limit will be strictly adhered to. You should therefore ensure that you are able to put across all the points you intend to make in the time allocated. Please remember that the Chairman's ruling is final.

