

Droitwich Spa High Street Regeneration Group

Terms of Reference and Constitution

1. Introduction

Droitwich Spa Town Council set up this Group in 2005. The Group brings together a range of stakeholders with an interest in the High Street. The opening of the Waitrose supermarket in July 2005 has provided an opportunity for High Street businesses to take advantage of increased numbers of shoppers. Additionally, as the canal development takes shape, there will be more opportunities arising from the increased numbers of people visiting Droitwich Spa.

2. Purpose of the Group

The chief purpose of the Group is to ensure that the High Street benefits from any economic, physical, environmental and social regeneration opportunities that arise.

The Group aims to fulfil its chief purpose through:

- Overseeing the shop front improvement scheme
- Co-ordinating town trail projects
- Consulting on the times the High Street is open/closed to traffic
- Consulting on the type of road and pavement surface on the High Street
- Involving High Street businesses in projects such as the Droitwich Music Festival
- Working to ensure that the maximum benefit for the High Street is derived from heritage attractions
- Keeping a watching brief on wider canal developments and ensuring there are tangible benefits for the High Street

3. Membership

The Group will choose its Chairman through voting. The Voting Membership of the Group will comprise:-

- Three Town Councillors
- One District Councillor
- The Deputy Town Clerk
- One representative from the Civic Society
- One representative from the Historical Society
- One representative from For Droitwich Spa
- Two representatives from High Street traders
- The Droitwich Spa Area Partnership Manager

The Group aims to be as inclusive as possible, and welcomes as many representatives from these and other organisations as possible, these can be named co-opted members. In the event of a vote, only those listed above are eligible to do so.

4. Operation

The Group will aim to meet at regular intervals, usually every 6-8 weeks. It is acknowledged that much of the work of the Group will happen in sub Groups that will report back to the main Group. The sub Groups will draw on a wide range of expertise from partner organisations and other stakeholders.

The Group will elect a Chairman as per the previous section.

Elected members and officers are bound by their own codes of conduct. Other representatives will be expected to declare interests that may be personal and/or prejudicial in accordance with the code as to the conduct which is expected of members of Droitwich Spa Town Council and Wychavon District Council. No member of the Group should use their position on the Group to confer on or to secure for themselves or any other person an advantage or disadvantage.

5. Minute taking and distribution

The Minutes of the meetings will be taken alternately by the Deputy Town Clerk and the Area Partnership Manager. The Minutes will be circulated to the members and other stakeholders with an interest in the Group within 10 days of the meeting taking place.

Agendas will be circulated one week before the meeting takes place.

6. Geographical Area covered by the Group

The area within the remit of the High Street Regeneration Group to be defined as the High Street and adjoining areas, as follows:-

- Gurneys Lane
- Tower Hill
- Talbot Alley
- Garden to the rear of St Andrew's Church
- Pedestrianised triangle at the junction of the High Street with Friar Street and St Andrew's Street.