

Notes of Wychavon Community Plan Core Group meeting

10 January 2008, 10.30am

Civic Centre, Pershore

Present: Cllr Audrey Steel (Chairman), Chris Brooks (Wychavon DC), Maggie Bryan (Worcestershire CC), Paul Crumpton (West Mercia Police), Cllr Pam Davey (Droitwich Spa Area LSP), Lodee Dudley (Worcestershire PCT), Dave Hemming (Wychavon DC), Ian Hughes (Rooftop Housing), Mark Jackson (St Richard's Hospice), Cherrie Mansfield (Wychavon DC), David Noyes (Evesham Area LSP), Lorna Pearcey (Community First), Elaine Salter (Wychavon DC), Angela Smith (Worcestershire Federation of Small Businesses)

Apologies: Michael Amies (Persore Area LSP), Cllr Bob Banks (Worcestershire CC), Steve Brooker (West Mercia Police), Brian Browne (Worcestershire CALC), Mike Cunningham (Hereford & Worcester Fire & Rescue Service), Andy Ford (Wychavon DC), Elspeth Rolls (Community First),

Agenda item & key points	Actions agreed
<p>1. Welcome & introductions</p> <p>Audrey welcomed everyone to the meeting. Paul Crumpton was attending for Steve Brooker and Lorna Pearcey for Elspeth Rolls.</p>	
<p>2. Notes of the last meeting & matters arising – 30 October 2007</p> <p>Notes agreed.</p>	<p>Cherrie to add Mark to the distribution list</p>
<i>Presentations/strategic issues</i>	
<p>3. Wychavon healthy communities peer review</p> <p>Fiona Narburgh, Wychavon District Council's Head of Strategy & Communications, told us about the forthcoming Wychavon healthy communities peer review, which the council is working closely with Worcestershire PCT and other partners on. She circulated a short paper about it.</p> <p>The peer review is run by the Improvement and Development Agency (IDeA) and funded by the Department of Health. The aim is to help local authorities and their partners assess what they're currently doing on healthy communities and to identify how they can improve.</p> <p>The review will involve a self-assessment followed by a site visit from a team of experts who will act as 'critical friends' and assess current progress and identify areas for improvement. The team's findings will be set out in a confidential report. The site visit will take place between 4 and 6 March. A wide range of people will be interviewed. The assessors may want to speak to some Core Group members.</p> <p>Pam and David gave examples of projects the LSPs are/could be involved in that deliver health benefits at the community level. Fiona is keen for the review to reflect all the good projects that are already happening. She emphasised the links to the new Community Strategy. The results of the review may provide strong evidence for drawing in external funding to help deliver more initiatives.</p>	<p>Fiona to circulate summary of the self-assessment to Core Group members</p>

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<p>4. Place survey</p> <p>Fiona informed us about the new Place Survey, which will replace a number of the statutory Best Value Satisfaction Surveys that local authorities carry out. The survey will seek people's views on a wide range of issues in the area where they live, such as community safety, health, volunteering.</p> <p>MORI has been commissioned to pilot the survey with a number of local authorities. Wychavon District Council is one of them and will be piloting 2,000 Place Surveys with residents during the next month.</p> <p>One of the things the pilot will test is whether it makes a difference who the survey comes from. A third of the pilot surveys will be branded with the three LSP logos, a third from the council and a third from MORI.</p> <p>Agreed early results from the pilot to come to the Core Group. The results will provide a useful check against the shared priorities in the new Community Strategy.</p>	<p>Cherrie to circulate Place Survey questionnaire to the Core Group</p>
<p>5. Local Involvement Networks (LINKs)</p> <p>Maggie gave an update on progress with LINKs, which will replace Public Patient Involvement Forums from 1 April. LINKs are an attempt to bring health and social care users together to influence health and social care provision and share their concerns.</p> <p>The County Council has been charged with contracting a 'host' to set up a LINK. A draft contract has been prepared and tenders will be invited shortly. The 'host' cannot be an influencing part of the LINK. Nationally larger charities are showing an interest. Maggie outlined the funding arrangements and explained that the funding for the LINK will go into the Area Based Grant, which is not ring fenced. The County Council will lead transitional arrangements for the first six months until the LINK becomes established.</p>	<p>Maggie to provide regular updates to the Core Group</p> <p>All to keep health and social care contacts informed & aware of the opportunity to join the LINK</p>
<p>6. Wychavon Community Strategy 2007 – 2010 action plan update</p> <p>Cherrie circulated copies of the Community Strategy summary booklet. Core Group members leading the development of actions under the six themes gave an update on progress:</p> <p>Audrey: Meeting the needs of children and young people: has plenty of ideas but needs to get together with others to develop actions.</p> <p>David: A better environment: waiting for the LSPs to develop their action plans.</p> <p>Pam: Stronger communities: waiting until after the Droitwich LSP's action planning event.</p> <p>Angela: Economic success: will be meeting with Chris.</p> <p>Cherrie will circulate guidelines, the action plan template and some suggestions about who to involve in developing actions. The aim is to develop around five to ten actions per theme – some geographic to be delivered by the LSPs, others to be delivered across the district by Core Group partners and/or others.</p> <p>Agreed to give progress updates at the next meeting and sign off the action plan at the following meeting.</p>	<p>All to distribute summary within own organisations and networks and put in public areas</p> <p>Cherrie to provide action plan leads with guidelines on developing actions, a template and list of who to involve</p> <p>Action plan leads to give a progress update at the next meeting</p>

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<p>7. Draft Worcestershire Community Strategy & new Local Area Agreement update</p> <p>A summary of the draft Worcestershire Sustainable Community Strategy was circulated with the agenda. Copies of the full strategy are available from Cherrie or at www.worcestershirepartnership.org.uk. The deadline for consultation responses is 14 February 2008. The priorities in our new Community Strategy have helped influence the revised strategy.</p> <p>Angela, Maggie, David, Pam, Audrey and Cherrie had attended a LAA consultation workshop on 8 January. Cherrie circulated a paper giving an update on progress with developing Worcestershire's new LAA and summarising the workshop. Those who attended shared their views. Some felt the event was rushed, whilst others felt it was well organised and was a good opportunity for wider engagement in the LAA.</p> <p>The second draft of the LAA will be submitted to Government Office on 25 January. The target setting and negotiation process will take place from February to mid March.</p>	<p>All to organise responses to the draft Worcestershire Community Strategy from own organisations as appropriate</p> <p>All to e-mail comments for the Core Group/LSP response to Cherrie by 31 January</p> <p>Audrey to send a short response on behalf of the Core Group and LSPs</p>
<i>Operational issues</i>	
<p>8. Election of Vice-Chair</p> <p>Michael Amies and Angela Smith had put themselves forward to stand as Vice-Chair of the Core Group for an initial period of one year. We held a secret ballot and Angela Smith was elected as the Core Group's first Vice-Chair.</p>	
<p>9. Learning to deliver improvement project update</p> <p>Maggie reminded us about our Learning to deliver improvement project, which is aimed at strengthening the relationships and communications between the Core Group and three LSPs. The project brief was circulated with the agenda. David had provided comments on it on behalf of Evesham Market Town Partnership.</p> <p>The Project Steering Group, which comprises Maggie, Helen and Cherrie, has just commissioned Patrick Clark Consulting to help us deliver our improvement project. As part of the brief, Patrick will interview a selection of members of the Core Group and LSPs about current communications and preferences.</p>	<p>Cherrie to circulate dates and project timescales to Core Group members</p>
<i>Information items</i>	
<p>10.Round the table updates</p> <p>Evesham Market Town Partnership: the Flood Recovery Fund is almost spent, the rest will be spent on a Port Street/Waterside promotion in February, by which time 85-90% of the businesses affected by the flooding will have reopened. The LSP is in the process of putting together its Implementation Action Plan for 2008/09. The Theme Groups are meeting and coming up with some excellent projects, some of which will need Core Group support.</p>	<p>As previously agreed, LSPs to send Cherrie a short bullet pointed update report before each Core Group meeting</p>

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<p>Droitwich Spa Area Partnership: the partnership is holding an event on 30 January to develop its action plan. The new Partnership Manager, Janet Yates, starts on 14 January.</p> <p>South Worcestershire Community Safety Partnership: Dave gave an update on the successful safe and sound security scheme and the increasing number of residents benefiting from the scheme.</p> <p>Housing: Elaine reported that when the Wychavon Housing Strategy comes to an end it will be replaced by a sub-regional Housing Strategy covering Stratford, Warwick and Worcestershire.</p> <p>St Richard's Hospice: is opening another five beds.</p> <p>Worcestershire PCT: Lodee introduced herself. She mentioned the latest strategic health document, which is on the Department of Health's website. She also mentioned the consultation on the Joint Commissioning Strategy for Mental Health in Worcestershire. We will discuss this in more detail at the next meeting.</p> <p>Community First: running a well-being at work project. There is an open day at Willow End on 23 January for anyone who wants to find out more.</p> <p>Federation of Small Businesses: Angela asked for suggestions for event themes for 2008. She has small amounts of sponsorship money available for projects/events with a business focus and she is happy to include articles in the Federation's magazine or on the website.</p> <p>Pershore Market Town Partnership: there are lots of events going on. The Theme Groups are currently meeting.</p> <p>Migrant workers: Chris reported that the council is involved in the IDeA's migration excellence programme. There will be a national conference to share good practice in September.</p> <p>South Worcestershire Joint Core Strategy: there were over 2000 responses to the Issues & Options consultation. There will be a further stakeholder event, which Core Group and LSP members will be invited to, at the end of February/early March. The three councils will sign off a draft of the Core Strategy (called the Preferred Options Paper) in May, for further public consultation in September 2008.</p> <p>Worcestershire Partnership: the latest Partnership matters newsletter was circulated at the meeting. It includes an article on the new Wychavon Community Strategy. The Worcestershire Children & Young People's Strategic Partnership is consulting on a new Children and Young People's Plan and has asked to come to the next meeting to give a short presentation.</p>	<p>All to contact Angela with suitable articles or if interested in potential sponsorship</p> <p>Chris to circulate details of the programme</p>

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<p>11.Dates & items for next meetings</p> <p>Agreed the following meeting dates:</p> <ul style="list-style-type: none"> ▪ 26 February at 2.30pm – SUBSEQUENTLY CHANGED TO Wednesday, 27 February at 10.30am in the Conservatory ▪ Wednesday, 9 April at 10.30am in Room 23 ▪ Thursday, 22 May at 10.30am in the Conservatory <p>The next meeting will include the following items:</p> <ul style="list-style-type: none"> ▪ Presentation on the new Worcestershire Children & Young People's Plan ▪ Joint Commissioning Strategy for Mental Health consultation document ▪ Wychavon Community Strategy – action plan update ▪ Draft healthy communities peer review self-assessment 	<p>All to e-mail other agenda items to Cherrie</p>	
<p>Distribution list:</p> <p>Michael Amies: Pershore MTP Cllr Bob Banks: Worcs CC Steve Brooker: West Mercia Police Chris Brooks: Wychavon DC Bryan Browne: Worcs CALC Maggie Bryan: Worcs CC Mike Cunningham: H & W Fire & Rescue Service Fred Davies: Wychavon DC Lodee Dudley: Worcs PCT Andy Ford: Wychavon DC Helen Gray: Evesham Volunteer Centre</p>	<p>Ian Hughes: Rooftop Dave Hemming: Wychavon DC Mark Jackson: St Richard's Hospice David Noyes: Evesham MTP Richard Quallington: Community First Frances Roberts: LSC Elsbeth Rolls: Community First Elaine Salter: Wychavon DC Cllr Audrey Steel: Wychavon DC Cllr Pam Davey: Droitwich Spa Area Partnership</p>	<p>For information:</p> <p>Droitwich Area LSP members Evesham Area LSP members Persore Area LSP members Rob Mace: Wychavon DC Fiona Narburgh: Wychavon DC Glyn West: Worcestershire Partnership Richard Davis: GOWM Senior Management Team Wychavon DC Info. Pack Website</p>