

**APPLICATION FORM FOR  
REGISTRATION OF  
NON-COMMERCIAL  
SOCIETY**

**If you are completing this form by hand, please write legibly in block capitals using ink.**

**To: Licensing Unit,  
Wychavon District Council  
Civic Centre,  
Queen Elizabeth Drive,  
Persore, Worcs., WR10 1PT**

**Data Protection Act 1998 - fair processing statement.**  
Data is collected by Wychavon District Council for the purposes described on this form and will not be used for any other purpose, or passed on to any other body, except as required by law, without your consent.

**SECTION A – Details of society applying for registration**

1. Name of Society:
  
2. Address (including postcode) of office or head office of society:
  
3. Telephone number of society:
  
4. Please state the purpose(s) for which the society is established and conducted (and enclose constitution):
  
5. If the society is a registered charity, please give the society's unique charity registration number
  
6. Has the society held an operating licence under the Gambling Act 2005 in the period of five years ending with the date of this application?      Yes       No
  
7. If the answer to question 6 is 'Yes', has the operating licence been revoked in the period of five years ending with the date of this application?      Yes       No
  
8. If the answer to question 7 is 'Yes', please state the reasons for revocation and enclose a copy of the notice of revocation if one is available.
  
9. Has the society applied for and been refused an operating licence in the period of five years ending with the date of this application?      Yes       No

**SECTION B – General information about person applying on behalf of society**

10. Name
11. Capacity
12. Address (including postcode)
13. Daytime telephone number

**SECTION C – Contact details for correspondence associated with this application**

14. Please tick one box as appropriate to indicate address for correspondence in relation to this application:	
Address in section A <input type="checkbox"/>	Address in section B <input type="checkbox"/> Address below <input type="checkbox"/>
Address (include postcode):	
Telephone number:	
Email address (if the applicant is happy for correspondence in relation to this application to be sent via e-mail):	

**SECTION D – Declaration**

15. Please complete the following declaration and checklist:
I <i>[full name]</i>
a. Make this application on behalf of the society referred to in Section A and have authority to act on behalf of that society.
b. Enclose payment of the registration fee of £40.
c. Enclose details of the constitution of the society referred to in Section A
d. <b>Confirm that, to the best of my knowledge, the information contained in this application is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application.</b>
Signature .....
Date ..... Capacity .....

## Note to societies about registration:

### Application:

The application will be refused if in the period of five years ending with the date of the application:

- (a) an operating licence held by the society has been revoked under section 119(1) of the Gambling Act 2005, or
- (b) an application for an operating licence made by the society has been refused.

The application may be refused if Wychavon District Council believe that:

- (a) the society is not a non-commercial society,
- (b) a person who will or may be connected with the promotion of the lottery has been convicted of a relevant offence, or
- (c) information provided in or with the application is false or misleading.

### Refusal:

Where Wychavon District Council intend to refuse an application, a “notice of decision” will be given, with reasons for the refusal.

There is a right of appeal to the Magistrates’ Court within 21 days of receipt of notification of the licensing decision.

### Termination of registration:

Wychavon district council may revoke a registration under this Part if they think that they would be obliged or permitted to refuse an application for the registration were it being made anew. Revocation takes place immediately or upon any date within two months

Where we intend to revoke a registration, the society will be permitted to make representations.

Where a society fails to pay the annual fee, the registration will be cancelled.

Registered societies can apply for cancellation of their registration.